

SECTION 7 – DURING THE MISSION

OKLAHOMA VOLUNTEERS IN MISSION

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NOTES:

OKLAHOMA VOLUNTEERS IN MISSION

Responsibilities During the Mission

The time has finally arrived for your mission. Congratulations! You have put in a lot of hard work!

Remember to keep the team focused on the purpose of OKVIM – “to share the love of Christ in ways that make a Christian difference”. Make certain that the purpose of the mission is the focus - not the task... and that relationships with people are always more important than projects. Lead your team in appreciating other cultures through building relationships with your hosts.

Be sensitive to each team member.

- Visit with each one individually.
- Be open to input from members.
- Be complimentary of achievements.
- Deal with concerns appropriately and immediately.

Communicate clearly with team members and host team on a daily basis.

- Provide precise information.
- Clarify arrangements with hosts.
- Renegotiate when necessary.

Keep the servant role in focus.

Involve the local people with the mission team.

Have daily devotions as a team and worship with the local Methodist people (see GBGM Manual, Pages 17–18).

Provide opportunities for experiencing the local culture.

Respect your budget and make every effort to stay within its limits. Consider returning unused funds to OKVIM to be offered for an emergency fund for teams that experience unexpected costs that otherwise would require OKVIM or other teams to go in debt (see OKVIM Manual, Section 3, Pages 8–10).

In case of an emergency, have contact information for key persons easily available to you and your team members:

- Site Team
- Church leader(s) of the area where you are serving
- OKVIM Office (see OKVIM Manual, Section 7, page 5)
- Physician/medical personnel
- Insurance Adjuster, Bob McKown
- Travel Agent

Helpful Hint from an Experienced Team Leader: I copy the Purpose, Values, Task and Mission Policy Agreement that each missionary has signed and place it in the front of our devotional/song book. That way, WHY we are on mission is on the front of everyone's minds and they are reminded of what we expect from each missionary.

OKLAHOMA VOLUNTEERS IN MISSION

VIM Insurance Within the United States

MISSIONS WITHIN THE UNITED STATES

Missioners traveling under the auspices of OKVIM **within** Canada and the United States, its territories and possessions, including Puerto Rico, will be covered for injury for the duration of the mission. The plan covers medical payments up to a limit of \$10,000.00 per person, and \$3,000,000.00 per occurrence. This insurance does not cover illness not caused by injury.

TO REPORT A CLAIM OR REQUEST ASSISTANCE

National: For injury that occurs within the U.S., its territories and possessions, and Canada.
Zurich American Insurance Company – Policy No.: **GLO-3764260**

Please report claims immediately to Zurich Insurance Company at 1-800-987-3373

Contact Agent Within 24 Hours: Bob McKown at Cole, Paine & Carlin Insurance Agency,
P.O. Box 18444, Oklahoma City, OK 73154
USA Phone: 405-843-5678 or 1-800-460-5678
Fax: 405-843-5782

OKLAHOMA VOLUNTEERS IN MISSION

VIM Insurance Outside the United States

MISSIONS OUTSIDE OF THE UNITED STATES

Effective August 1, 2007, OK VIM teams serving and traveling outside the U.S. and Canada will have the new improved coverage applied while outside the United States and Canada. The cost is \$2.50 per member per day.

Members of OK VIM teams serving internationally, if injured while still inside the U.S., its territories and possessions, and Canada will have the same \$10,000 medical coverage provided for teams on mission within the United States and Canada (see OKVIM, Section 7 page 3).

The key features in this new program and their limits of coverage are:

1. Accident AND Medical coverage for all medical needs up to \$25,000
 - a. After a \$50 deductible, 100% of all medical expenses will be covered
 - b. Includes pre-existing condition coverage of up to \$15,000 (\$2,500 for members 65 or older)
2. Emergency Medical Evacuation: \$50,000
3. Emergency Medical Repatriation: \$50,000
4. Accidental Death & Dismemberment \$10,000
5. Emergency Dental: \$100 (or \$500 for accidents)
6. Return of Mortal Remains: \$50,000
7. Emergency Medical Reunion (brings one person from U.S. to be with afflicted member) \$50,000
8. Return of Minor Child(ren) : \$50,000
9. Interruption of Trip (in event of death in family or major disaster to residence): \$5,000
10. Loss of Checked Luggage: \$250
11. Local Ambulance Expense: \$5,000
12. Assistance Services: 24/7 multilingual assistance for referrals, medical consultations, arrangements for benefits above, etc.
 - Coverage for each team is confirmed by email.
 - Each missionary receives a virtual ID card
 - No age restrictions (except as noted in pre-existing conditions).
 - **Coverage is on an excess basis.** (If missionary has private medical insurance, this policy picks up where theirs leaves off. If missionary has no private insurance, this policy becomes the primary coverage).

It is a requirement of this policy that proof of initial treatment outside the USA be provided to validate any claim. Claims have been denied because missionary did not seek medical consultation outside the USA.

A comprehensive description of the coverage is available.

TO REPORT A CLAIM OR REQUEST ASSISTANCE

For injury that occurs outside the U.S, its territories and possessions, and Canada.

Seven Corners Group – Policy No.: LON09-090731-01

For emergency evacuation, repatriation, and assistance services, contact SRI Assist 24 hours a day:

If in the United States or Canada: 1-800-690-6295

If outside the United States or Canada (collect): 0-317-818-2808

To confirm coverage, benefits, and claim status, contact SRI Claims during normal business hours:

If in the United States or Canada: 1-800-335-0477

If outside the United States or Canada (collect): 1-317-575-2656

In order to ensure your claims are addressed as efficiently as possible, the Insured or the Service Provider must contact the Assistance Company for pre-notification prior to: any medical treatment in the US, as well as hospital admissions and inpatient / outpatient surgeries incurred worldwide. In the case of an Emergency Admission, the Assistance Company must be contacted within 48 hours, or as soon as reasonably possible. Pre-notification does not guarantee that benefits will be paid. Failure to pre-notify the Assistance Company may result in a reduction in Eligible Benefits.

Mail Claims to: Specialty Risk International, Inc. (SRI), 303 Congressional Boulevard, Carmel, IN 46032 USA

Phone: 800-335-0611 or 317-575-2652; Fax: 317-575-2256

Contact Agent Within 24 Hours: Bob McKown at Cole, Paine & Carlin Insurance Agency, P.O. Box 18444, Oklahoma City, OK 73154; USA Phone: 405-843-5678 or 1-800-460-5678; Fax: 405-843-5782

OKLAHOMA VOLUNTEERS IN MISSION

VIM Emergency Contact Information

In the event of an emergency, after contacting local emergency assistance agencies **or to obtain assistance in getting help**, the Team Leader should notify the Oklahoma VIM office as soon as they are able. Contact names and numbers are as follows:

OKVIM Office-Toll-free	800-231-4166	Extensions are last 4 digits of each office number.	
Executive Director	405-530-2028	Jeremy Basset	Cell: 405-590-5738 Home: 405-722-6450
Associate Director Accounting & Finance	405-530-2033	Gene Brantley	Cell: 405-826-7040 Home: 405-605-3566
Associate Director OIMC Missions and Disaster Response	405-530-2032	Richard Norman	Cell: 405-620-3901 Home: 405-728-0201
Coordinator Mission Logistics	405-530-2070	Lori Foster	Cell: 405-919-4865 Home: 405-773-8345
Coordinator Mission Sites	405-530-2029	Kristin Terrell-Wilkes	Cell: 405-639-9142 Home: 405-942-4077
Administrative Assistant	405-530-2036	Luisa Medina	
Executive Director Annual Conference Council	405-530-2020	Craig Stinson	

It is also helpful to have with you, at all times, a list of key people in your church or connected to your mission and their contact details. (For example, contact information for your pastor, church administrator, youth pastor, or other designated contact person.) This list should be kept with you, as well as with other designated responsible team members.

Name	Cell Phone #	Home Phone #	Work Phone #	E-mail
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Helpful Hint from an Experienced Team Leader: Copy this page and leave it with loved ones. In the event of an emergency, they can reach the OKVIM office, who can then reach your mission team.